

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - **Tata Coffee Limited**
 2. Quarter ending - **30-Jun-2021**

i. Composition Of Board Of Director

Title (Mr./Ms)	Name of the Director	DIN	PAN	Category (Chairpers on /Executive/ Non-Executive/ Independent / Nominee)	Sub Category	Initial Date of Appointment	Date of Appointment	Date of cessation	Tenure	Date of Birth	Whether special resolution passed?	Date of passing special resolution	No. of Directorship in listed entities including this listed entity	No of Independent Directorship in listed entities including this listed entity	No of memberships in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity	Remarks
Mr.	Harish Ramananda Bhat	00478198	ABPPB0072K	C & NED		27-Jul-2012				08-Nov-1962	NA		2	0	1	1	
Mr.	Sunil Alaric D'Souza	07194259	ADTPD0972A	NED		05-May-2020				31-Dec-1967	NA		2	0	0	0	
Mrs.	Sunalini Narayan Menon	06983334	AAUPM6826G	ID		23-Sep-2014	03-Aug-2020		71	01-Nov-1948	NA		1	1	1	0	
Mr.	Vittaladas Leeladhar	02630276	AAAXPL8099D	ID		22-Dec-2014	03-Aug-2020		71	07-Dec-1946	Yes	29-Jun-2020	1	1	2	2	
Mr.	Siraj Azmat Chaudhry	00161853	AAEPC7659K	ID		15-May-2015	03-Aug-2020		71	08-Jan-1967	NA		4	4	5	1	
Mr.	Chengappa Padinjaranda Ganapati	06771287	ABLPC7958F	ID		18-May-2017	18-May-2017		50	11-Feb-1952	NA		2	2	4	1	
Mr.	Chacko Purackal Thomas	05215974	ACNPT4007B	ED		04-Aug-2015	01-Apr-2019			09-Apr-1970	NA		1	0	1	0	
Mr.	Venkataramanan Krishnamoorthy	01728072	AFKPK1718E	ED		25-Oct-2014	25-Oct-2020			30-Jul-1961	NA		1	0	1	0	

Company Remarks	
Whether Regular chairperson appointed	Yes
Whether Chairperson is related to MD or CEO	No

ii. Composition of Committees

a. Audit Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Vittaladas Leeladhar	ID	Chairperson	03-Aug-2015	
2	Sunalini Narayan Menon	ID	Member	03-Aug-2015	
3	Siraj Azmat Chaudhry	ID	Member	22-Jul-2019	
4	Chengappa Padinjaranda Ganapati	ID	Member	22-Jul-2019	

Company Remarks	
Whether Permanent chairperson appointed	Yes

b. Stakeholders Relationship Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Chengappa Padinjaranda Ganapati	ID	Chairperson	22-Jul-2019	
2	Chacko Purackal Thomas	ED	Member	16-May-2016	
3	Venkataramanan Krishnamoorthy	ED	Member	03-Aug-2015	

Company Remarks	
Whether Permanent chairperson appointed	Yes

c. Risk Management Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Siraj Azmat Chaudhry	ID	Chairperson	03-Aug-2015	
2	Vittaladas Leeladhar	ID	Member	03-Aug-2015	
3	Chengappa Padinjaranda Ganapati	ID	Member	17-Jul-2017	
4	Chacko Purackal Thomas	ED	Member	16-May-2016	
5	Venkataramanan Krishnamoorthy	ED	Member	03-Aug-2015	

Company Remarks	
Whether Permanent chairperson appointed	Yes

d. Nomination and Remuneration Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Siraj Azmat Chaudhry	ID	Chairperson	03-Aug-2015	
2	Vittaladas Leeladhar	ID	Member	03-Aug-2015	
3	Harish Ramananda Bhat	C & NED	Member	26-Jul-2013	

Company Remarks	
Whether Permanent chairperson appointed	Yes

e. CSR Committee

Sr. No.	Name of the Director	Category	Chairperson /Membership	Appointment Date	Cessation Date
1	Sunalini Narayan Menon	ID	Chairperson	03-Aug-2015	
2	Vittaladas Leeladhar	ID	Member	03-Aug-2015	
3	Siraj Azmat Chaudhry	ID	Member	03-Aug-2015	
4	Chengappa Padinjaranda Ganapati	ID	Member	17-Jul-2017	
5	Chacko Purackal Thomas	ED	Member	01-Apr-2019	

Company Remarks	
Whether Permanent chairperson appointed	Yes

iii. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
27-Jan-2021	29-Apr-2021	Yes	8	4
05-Feb-2021		Yes	8	4
16-Mar-2021		Yes	8	4

Company Remarks	
Maximum gap between any two consecutive (in number of days)	43

iv. Meeting of Committees

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee	27-Jan-2021		Yes	4	4
Audit Committee	25-Feb-2021		Yes	4	4
Audit Committee	15-Mar-2021		Yes	4	4

Audit Committee	30-Mar-2021		Yes	4	4
Audit Committee		28-Apr-2021	Yes	4	4
Nomination & Remuneration Committee	16-Mar-2021		Yes	3	2
Nomination & Remuneration Committee		29-Apr-2021	Yes	2	1
Stakeholders Relationship Committee		28-Apr-2021	Yes	3	1

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	28

v. **Related Party Transactions**

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	
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VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Yes**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5.
 - a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
 - b. Any comments/observations/advice of Board of Directors may be mentioned here:

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Name : ANANTHA MURTHY N
Designation : Company Secretary & Compliance Officer