



March 30, 2023

- | | |
|---|---|
| 1. The Dy. General Manager
Corporate Relationship Dept.
BSE Ltd.
Phiroze Jeejeebhoy Towers,
Dalal Street
<u>MUMBAI - 400 001</u>
Scrip Code No: 532301 | 2. The Secretary
National Stock Exchange of India Ltd
Exchange Plaza, 5 th Floor
Plot No. C/1, G. Block
Bandra-Kurla Complex, Bandra (E)
<u>MUMBAI – 400 051</u>
Scrip symbol: TATACOFFEE |
|---|---|

Dear Sir(s),

Sub: Reminder Letter sent to shareholders - Unclaimed Dividend (Dividend 2015-16)

This is to inform you that in compliance with the requirements of Section 124(6) of the Companies Act, 2013 read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, as amended to date, the Company has published an advertisement giving notice to the equity shareholders who have not claimed their dividends for seven years and whose shares are liable for transfer to the IEPF Demat Account.

We enclose herewith copies of the newspaper advertisement published in 'Business Line' & 'Kannada Prabha' on March 30, 2023 and copy of the reminder letter sent to the shareholders, pertaining to transfer of the said equity shares to IEPF.

This disclosure is made in terms of the requirements of Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Thanking you,

For Tata Coffee Limited

Anantha Murthy N
Head – Legal & Company Secretary
Encl: As above

TATA COFFEE LIMITED

57 Railway Parallel Road, Kumara Park West Bengaluru 560 020
Tel: 91 80 23560695 - 97 23561976 - 81 Fax: 91 80 23341843
Registered Office: Pollibetta 571 215 South Kodagu Karnataka India
Corporate Identity Number (CIN) -L01131KA1943PLC000833
Website address - www.tatacoffee.com

**TATA COFFEE LIMITED**

(CIN): L01131KA1943PLC000833
Regd. Office: Pollibetta - 571 215, Kodagu, Karnataka.
Corporate Office: No. 57, Railway Parallel Road,
Kumara Park West, Bengaluru- 560 020, Karnataka.
Ph: 080 - 2356 0695/97, 2356 1976/81,
Fax: 080 - 2334 1843
E-mail : investors@tatacoffee.com
Website: www.tatacoffee.com

NOTICE**Transfer of Equity Shares to Investor
Education and Protection Fund (IEPF)**

NOTICE is hereby given that pursuant to the provisions of Section 124(6) of the Companies Act, 2013 ('the Act') read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 ("Rules"), as amended to date, Equity Shares of the Company in respect of which dividend amounts have remained unclaimed for seven consecutive years or more are required to be transferred to Investor Education and Protection Fund ("IEPF").

The Company has sent communication to all the concerned shareholders whose shares are liable to be transferred to IEPF as per the aforesaid Rules, requesting them to encash the unclaimed dividend on or before **10th August 2023**. The details of shareholders to whom communication has been sent along with details of dividend pertaining to them is available on the Company's website i.e. www.tatacoffee.com under 'Investors Section'.

In this connection, please note the following:

- a) **In case you hold Shares in physical form:** New Share Certificate(s) will be issued and transferred to IEPF. The original Share Certificate(s) which stand registered in your names and held by you, will stand automatically cancelled.
- b) **In case you hold Shares in electronic form:** Your demat account will be debited for the shares liable for transfer to the IEPF.

In the event valid claim is not received from you on or before **10th August 2023**, the Company will proceed to transfer the Equity Shares to IEPF without any further notice. Please note that the concerned shareholders can claim both, the unclaimed dividend amount and the shares from the IEPF Authority by making an online application in the prescribed Form IEPF-5 and sending the physical copy of the same, duly signed (as per the specimen signature recorded with the Company), along with requisite documents enumerated in the Form IEPF-5, to the Nodal Officer of the Company. **Please also note that no claim shall lie against the Company in respect of shares / unclaimed dividend transferred to IEPF pursuant to the said Rules.**

In case of any queries, the concerned shareholders may contact the Company's Registrar and Transfer Agents viz., TSR Consultants Private Limited, C-101, 1st Floor, 247 Park, Lal Bahadur Shastri Marg, Vikhroli West, Mumbai - 400 083 Tel No.: +91 8108118484, Fax No.: +91 22 6656 8494, Email Id: csg-unit@tcplindia.co.in

Place: Bengaluru
Date: 29th March, 2023

For Tata Coffee Limited
Anantha Murthy N

Head-Legal & Company Secretary



ಟಾಟಾ ಕಾಫಿ ಲಿಮಿಟೆಡ್

(CIN) : L01131KA1943PLC000833
ನೋಂದಾಯಿತ ಕಛೇರಿ : ಪೊಟ್ಲೆಬೆಟ್ಟ-571 215, ಕೊಡಗು, ಕರ್ನಾಟಕ.
ಕಾರ್ಪೊರೇಟ್ ಕಛೇರಿ : ನಂ. 57, ರೈಲ್ವೆ ಪ್ಯಾರಲಲ್ ರಸ್ತೆ,
ಕುಮಾರ ಪಾರ್ಕ್ ಪಶ್ಚಿಮ, ಬೆಂಗಳೂರು - 560 020, ಕರ್ನಾಟಕ,
ದೂ: 080-2356 0695/97, 2356 1976/81,
ಫ್ಯಾಕ್ಸ್ : 080-2334 1843
E-mail: investors@tatacoffee.com
website: www.tatacoffee.com

ಸೂಚನೆ

ಈಕ್ವಿಟಿ ಷೇರುಗಳನ್ನು ಇನ್ವೆಸ್ಟರ್ ಎಜುಕೇಷನ್ ಅಂಡ್ ಪ್ರೊಟೆಕ್ಷನ್ ಫಂಡ್‌ಗೆ (ಐಇಪಿಎಫ್) ವರ್ಗಾಯಿಸುವಿಕೆ

ಸೂಚನೆ ನೀಡುವುದೇನೆಂದರೆ, ಈ ದಿನಾಂಕದವರೆಗೂ ಆದ ತಿದ್ದುಪಡಿಯು ಸೇರಿದಂತೆ ಇನ್ವೆಸ್ಟರ್ ಎಜುಕೇಷನ್ ಅಂಡ್ ಪ್ರೊಟೆಕ್ಷನ್ ಫಂಡ್ ಅಥಾರಿಟಿ (ಆಕೌಂಟಿಂಗ್ ಆಡಿಟ್ ಟ್ರಾನ್ಸ್‌ಫರ್ ಅಂಡ್ ರಿಫಂಡ್) ನಿಯಮಗಳು 2016 ("ರೂಲ್ಸ್") ಜೊತೆಗೆ ಓದಿಕೊಳ್ಳಬೇಕಾದ ಕಂಪೆನಿಗಳ ಕಾಯಿದೆ, 2013ರ ("ಕಾಯಿದೆ") ಕಲಂ 124(6)ರ ಕಟ್ಟುಪಾಡುಗಳ ಅನ್ವಯ ಏಳು ವರ್ಷಗಳು ನಿರಂತರವಾಗಿ ಅಥವಾ ಅದಕ್ಕಿಂತ ಹೆಚ್ಚಿನ ಅವಧಿಗೆ ಡಿವಿಡೆಂಡ್‌ಗಳು ಕ್ಲೈಮ್ ಆಗದಿರುವ ಷೇರುಗಳನ್ನು ಇನ್ವೆಸ್ಟರ್ ಎಜುಕೇಷನ್ ಅಂಡ್ ಪ್ರೊಟೆಕ್ಷನ್ ಫಂಡ್ ("ಐಇಪಿಎಫ್")ಗೆ ವರ್ಗಾಯಿಸಬೇಕಾಗಿರುತ್ತದೆ.

ಮೇಲಿನ ನಿಯಮಗಳಂತೆ ಕಂಪೆನಿಯು ಯಾವ ಷೇರುದಾರರ ಷೇರುಗಳು ಐಇಪಿಎಫ್‌ಗೆ ವರ್ಗಾವಣೆಯಾಗಬೇಕಾಗುತ್ತದೆಯೋ ಅಂತಹ ಸಂಬಂಧಪಟ್ಟ ಷೇರುದಾರರಿಗೆ ಮಾಹಿತಿ ಕಳುಹಿಸಿ ದಿನಾಂಕ 10ನೇ ಆಗಸ್ಟ್ 2023 ರಂದು ಅಥವಾ ಅದರೊಳಗೆ ಅವರವರ ಕ್ಲೈಮ್ ಮಾಡದ ಡಿವಿಡೆಂಡ್‌ಗಳನ್ನು ನಗದುಗೊಳಿಸಲು ಸೂಚಿಸಲಾಗಿದೆ. ಈ ರೀತಿ ಮಾಹಿತಿ ಕಳುಹಿಸಿದ ಷೇರುದಾರರ ವಿವರಗಳು ಮತ್ತು ಡಿವಿಡೆಂಡ್ ವಿವರಗಳಿರುವ ಪಟ್ಟಿಯನ್ನು ಕಂಪೆನಿಯ ವೆಬ್‌ಸೈಟ್ ಅಂದರೆ www.tatacoffee.com ನಲ್ಲಿ ಪ್ರಕಟಿಸಿದ್ದು 'Investors Section' ನಡಿ ಲಭ್ಯವಿರುತ್ತದೆ.

ಈ ತತ್ಸಂಬಂಧದಲ್ಲಿ ಕೆಳಕಂಡವುಗಳನ್ನು ಗಮನಿಸಬೇಕೆಂದು ಕೋರಲಾಗಿದೆ.

- ಎ) ಭೌತಿಕ ನಮೂನೆಯಲ್ಲಿ ಷೇರು ಹೊಂದಿರುವವರಿಗೆ: ಹೊಸ ಷೇರು ಸರ್ಟಿಫಿಕೇಟ್‌(ಟ್) ಗಳನ್ನು ವಿತರಿಸಲಾಗುವುದು ಮತ್ತು ಐಇಪಿಎಫ್‌ಗೆ ವರ್ಗಾಯಿಸಲಾಗುವುದು. ಹೀಗೆ ಮಾಡಿದ ನಂತರ ನಿಮ್ಮ ಹೆಸರಲ್ಲಿ ನೋಂದಾವಣೆಯಾಗಿರುವ ಮತ್ತು ನೀವು ಹೊಂದಿರುವ ಷೇರುಗಳು ಸ್ವಯಂಚಾಲಿತವಾಗಿ ರದ್ದಾಗುತ್ತವೆ.
- ಬಿ) ನೀವು ಎದ್ದು ನಮೂನೆಯಲ್ಲಿ ಷೇರುಗಳನ್ನು ಹೊಂದಿದ್ದರೆ: ನಿಮ್ಮ ಡಿಮ್ಯಾಟ್ ಖಾತೆಗೆ ಐಇಪಿಎಫ್‌ಗೆ ವರ್ಗಾಯಿಸಲಾಗಬೇಕಾದ ಷೇರುಗಳನ್ನು ಡೆಬಿಟ್ ಮಾಡಲಾಗುವುದು.

ದಿನಾಂಕ 10ನೇ ಆಗಸ್ಟ್ 2023ರ ಒಳಗೆ ಕ್ಲೈಮ್ ಬಾರದೇ ಇದ್ದಲ್ಲಿ ಯಾವುದೇ ಸೂಚನೆ ನೀಡದೇ ಕಂಪೆನಿಯು ಈಕ್ವಿಟಿ ಷೇರುಗಳನ್ನು ಐಇಪಿಎಫ್‌ಗೆ ವರ್ಗಾಯಿಸುತ್ತದೆ. ಸಂಬಂಧಿಸಿದ ಷೇರುದಾರರು ಕ್ಲೈಮ್ ಮಾಡದ ಡಿವಿಡೆಂಡ್ ಮತ್ತು ಷೇರುಗಳು ಇವೆರಡನ್ನೂ ಐಇಪಿಎಫ್‌ನಿಂದ ನಮೂನೆ ಐಇಪಿಎಫ್-5 ಎಂಬ ನಿಗದಿತ ನಮೂನೆಯಲ್ಲಿ ಆನ್‌ಲೈನ್ ಕ್ಲೈಮ್ ಮಾಡಬಹುದಾಗಿರುತ್ತದೆ ಮತ್ತು ಹೀಗೆ ಕ್ಲೈಮ್ ಮಾಡುವಾಗ ರುಜು ಮಾಡಿದ (ಕಂಪೆನಿಯಲ್ಲಿ ದಾಖಲಾಗಿರುವ ಮಾದರಿ ರುಜುವಿನಂತೆ) ಭೌತಿಕ ಪ್ರತಿಯನ್ನು ಐಇಪಿಎಫ್-5 ನಲ್ಲಿ ತಿಳಿಸಿರುವಂತಹ ನಿಗದಿತ ದಾಖಲೆಗಳೊಂದಿಗೆ ಕಂಪೆನಿಯ ನೂಡಲ್ ಅಧಿಕಾರಿಗೆ ಸಲ್ಲಿಸಬೇಕಾಗುತ್ತದೆ. ಸದರಿ ನಿಯಮದನ್ವಯ ಐಇಪಿಎಫ್‌ಗೆ ವರ್ಗಾಯಿಸಲ್ಪಟ್ಟ ಷೇರು/ಕ್ಲೈಮ್ ಮಾಡದ ಡಿವಿಡೆಂಡ್ ಬಗೆಗಿನ ಕ್ಲೈಮ್‌ಗಳು ಇರುವಂತಿಲ್ಲ.

ಯಾವುದೇ ಸ್ಪಷ್ಟನೆ ವಿವರಣೆಗಳು ಬೇಕಾಗಿದ್ದಲ್ಲಿ ಸಂಬಂಧಪಟ್ಟ ಷೇರುದಾರರು ಕಂಪೆನಿಯ ರಿಜಿಸ್ಟ್ರಾರ್ ಮತ್ತು ಟ್ರಾನ್ಸ್‌ಫರ್ ಏಜೆಂಟ್‌ಗಳಾದ ಟಿಎಸ್‌ಆರ್ ಕನ್ಸಲ್ಟಿಂಗ್ ಪ್ರೈವೇಟ್ ಲಿಮಿಟೆಡ್‌ರವರನ್ನು ಸಿ-101, 1ನೇ ಮಹಡಿ, 247 ಪಾರ್ಕ್, ಲಾಲ್ ಬಹದ್ದೂರ್ ಶಾಸ್ತ್ರಿ ಮಾರ್ಗ, ವಿಕೋಲಿ ವೆಸ್ಟ್, ಮುಂಬೈ-400083, ದೂರವಾಣಿ: +91 8108118484, ಫ್ಯಾಕ್ಸ್: +91 22 6656 8494, ಇ-ಮೇಲ್ ಐಡಿ: csq-unit@tcplindia.co.in ಈ ಮೂಲಕ ಸಂಪರ್ಕಿಸಬಹುದಾಗಿದೆ.

ಟಾಟಾ ಕಾಫಿ ಲಿಮಿಟೆಡ್ ಪರವಾಗಿ
ಅನಂತ ಮೂರ್ತಿ ಎನ್.

ಸ್ಥಳ: ಬೆಂಗಳೂರು
ದಿನಾಂಕ: 29ನೇ ಮಾರ್ಚ್, 2023 ಕಾನೂನು-ಮುಖ್ಯಸ್ಥ ಮತ್ತು ಕಂಪೆನಿ ಕಾರ್ಯದರ್ಶಿ



CIN: L01131KA1943PLC000833

Registered Office: Pollibetta 571 215, Kodagu, Karnataka

Corporate Office: No. 57, Railway Parallel Road, Kumara Park West, Bengaluru, 560 020, Karnataka

Ph: 080-23560695/97, 23561976-81, Fax No: 080-23341843 Email Id: investors@tatacoffee.com, Website: www.tatacoffee.com

Date: 24th March 2023

Dear Shareholder(s),

Sub: Transfer of Equity Shares to Investor Education and Protection Fund (IEPF)

This has reference to the captioned subject.

- a) Ministry of Corporate Affairs (MCA) has notified new Rules viz. 'Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016' which have come into force from 7th September 2016, and subsequently amended by Notification dated 28th February 2017 ('the Rules'). The said Rules, inter alia, contain provisions for transfer of all shares to IEPF in respect of which dividend has not been encashed or claimed by the shareholders for seven consecutive years or more.

However, the Company will not transfer such shares to Demat Account of IEPF Authority where there is a specific order of Court or Tribunal or Statutory Authority restraining any transfer of such shares and payment of dividend or where such shares are hypothecated or pledged under the provisions of the Depositories Act, 1996.

- b) As per the applicable provisions of the Companies Act, 2013 (the Act), all unpaid dividends are required to be transferred by the Company to the IEPF established by the Central Government, after completion of seven years from the date they became due. Details of such unclaimed dividends are regularly updated on the website of MCA as well as the Company's website.
- c) As per our records, the amount(s) of dividends indicated in the annexure is / are lying unpaid / unclaimed in your folio / demat account.
- d) You are, therefore, requested to claim the unencashed dividend due to you, by returning the Request Form (Annexed herewith) duly signed by you and stating your bank details along with self-attested copy of client master list, in case shares are held in electronic form. Payment will be made to the Bank Account registered against the demat Account;

Shareholders holding shares in physical form are requested to send the Request Form duly filled & signed and Investor Service Request Form ISR – 1, Form ISR - 2 and Form No. SH 13 (Nomination Form) duly filled as per the instructions stated therein along with the supporting documents including original cancelled cheque stating your name as the Account holder, to TSR Consultants Private Limited (TCPL), the Registrar and Transfer Agent of the Company, **on or before 10th August 2023**.

As per SEBI circular dated November 3, 2021 and December 14, 2021 outstanding payments will be credited directly to the bank account if the folio is KYC Compliant. The Investor Request Forms are available at the website of our RTA at: website <https://www.tcplindia.co.in> → Investor Services → Downloads → Forms → Formats for KYC. **Payment can be made to shareholders holding shares in physical form if the folio is KYC compliant;**

- e) In case, we do not receive the Request Form from you on or before **Thursday, 10th August 2023**, we shall initiate necessary action to transfer the outstanding dividend pertaining to financial year 2015 -16 and the corresponding shares to IEPF, as per the said Rules.

Please be informed that payment without bank details are disallowed.

- f) **In case you hold shares in physical form:** Duplicate share certificate(s) will be issued and transferred to IEPF. The original share certificate(s) which stand registered in your name and held by you, will stand automatically cancelled.
- g) **In case you hold shares in electronic form:** Your demat account will be debited for the shares liable for transfer to the IEPF.
- h) However, both the unclaimed dividend amount and the shares can be claimed from the IEPF Authority by making an application in the prescribed Form IEPF-5 online and sending the physical copy of the same duly signed (as per the specimen signature recorded with the Company) along with requisite documents enumerated in the Form IEPF-5 to the Company at their Corporate Office. Please note that no claim shall lie against the Company in respect of shares / dividend transferred to IEPF pursuant to the said Rules.
- i) The Rules and the application form (Form IEPF-5), as prescribed by the MCA for claiming back the shares/ dividend are available on the website of the Company (www.tatacoffee.com) as well as website of MCA (www.iepf.gov.in).
- j) Please feel free to contact the Company / the Registrar & Transfer Agent (TCPL) in case you have any queries, as per details furnished hereunder:

Secretarial Department TATA COFFEE LIMITED No. 57, Railway Parallel Road, Kumara Park West, Bangalore - 560020 Ph. No.: 080- 23561976 Fax: 080-23341843 E-mail: investors@tatacoffee.com Website: www.tatacoffee.com	Investor Interface Cell TSR Consultants Private Limited C-101, 1 st Floor, 247 Park, Lal Bahadur Shastri Marg, Vikhroli West, Mumbai – 400 083 Tel No.: +91 810 811 8484 Fax No.: +91 22 6656 8494 Email Id: csq-unit@tcplindia.co.in
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Assuring you of our best services at all times.

For **Tata Coffee Limited**

Sd/-

(Anantha Murthy N)

Head – Legal & Company Secretary

To,
TSR CONSULTANTS PRIVATE LIMITED
 (CIN:U67120MH1985PLC037369)
 C-101, 1st Floor, 247 Park, Lal Bahadur Shastri Marg, Vikhroli West, Mumbai – 400 083

Dear Sir / Madam,

Unit: Tata Coffee Limited
Sub: Payment of unclaimed dividend

This has reference to the circular letter dated **March 24, 2023**. Please arrange to make the payment of unclaimed dividend as stated below:

(Tick (✓) whichever is applicable).

I enclose the original instrument(s). I do not possess the original instrument(s).

I confirm that I have not sold my shares and continue to be the holder of shares registered in my name. I have also not encashed the instrument(s) sent to me earlier, nor have I received any money in connection with the payment(s) mentioned below:

Account No./ Folio:

Warrant No.	Net Amount (Rs. P.)	Date of Payment	Last Date to Claim
		29- Jul- 2016	10- Aug- 2023
		20- Jul- 2017	10- Aug- 2023
		05- Jul- 2018	10- Aug- 2023
		06- Jun-2019	10- Aug- 2023
		02- Jul-2020	10- Aug- 2023
		17- Jun-2021	10- Aug- 2023
		23- Jun-2022	10- Aug- 2023

For shareholders holding shares in physical form: I request you to update my KYC Details / Bank Details & Nomination, as given below & stated in enclosed ISR - 1 Form, ISR - 2 Form, & SH - 13 against the above folio and accordingly, I am enclosing self-attested documents, being the documentary evidence of Identity and Address:

- Self-Attested copy of PAN card / Aadhar Card.
- Self-Attested copy of Passport / Aadhar Card / latest Utility Bill (should not be older than 3 months).
- Investor Request Form (ISR): _____.
- Original Cancelled cheque bearing the name of the shareholder(s) (for physical holding).
- Any Other : Please specify _____

Bank Name :		Branch Name:	
A/c Type :	A/c No.:	MICR:	IFSC:

New Address: _____

For shares held in Electronic / Dematerialized Form: New Bank Details are registered against my A/c. I am enclosing -

- Self-Attested copy of the client master featuring my new address and bank details recorded against my demat account.

Place:

Date:

Signature of the first named Shareholder

Please note that in the absence of complete bank details registered against your account with RTA / Depository Participant, payment of outstanding dividend amount cannot be effected. Payment will be made only to KYC Compliant Shareholders.