

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - **Tata Coffee Limited**
 2. Quarter ending - **31- December -2021**

i. Composition Of Board Of Director

Title (Mr./ Ms)	Name of the Director	DIN	PAN	Category (Chairpers on /Executive/Non-Executive/Independent / Nominee)	Subcategory	Initial Date of Appointment	Date of Appointment	Date of cessation	Tenure	Date of Birth	Whether special resolution passed?	Date of passing special resolution	No. of Directorship in listed entities including this listed entity	No of Independent Directorship in listed entities including this listed entity	No of memberships in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity	Remarks
Mr.	Harish Ramananda Bhat	00478198	ABPPB0072K	C & NED		27-Jul-2012				08-Nov-1962	NA		2	0	1	1	
Mr.	Sunil Alaric D'Souza	07194259	ADTPD0972A	NED		05-May-2020				31-Dec-1967	NA		2	0	1	0	
Ms.	Sunalini Narayan Menon	06983334	AAUPM6826G	NED & ID		23-Sep-2014	03-Aug-2020		77	01-Nov-1948	NA		1	1	1	0	
Mr.	Vittaladas Leeladhar	02630276	AAXPL8099D	NED & ID		22-Dec-2014	03-Aug-2020	06-Dec-2021	77	07-Dec-1946	Yes	29-Jun-2020	1	1	2	2	
Mr.	Siraj Azmat Chaudhry	00161853	AAEPC7659K	NED & ID		15-May-2015	03-Aug-2020		77	08-Jan-1967	NA		4	4	5	2	
Mr.	Chengappa Padinjaranda Ganapati	06771287	ABLPC7958F	NED & ID		18-May-2017	18-May-2017		53	11-Feb-1952	NA		2	2	4	1	
Mr.	Venkatraman Srinivasan	00246012	AACPV9148G	NED & ID		28-Jul-2021	28-Jul-2021		6	09-Mar-1959	NA		3	3	4	3	
Mr.	Chacko Purackal Thomas	05215974	ACNPT4007B	ED		04-Aug-2015	01-Apr-2019			09-Apr-1970	NA		1	0	1	0	
Mr.	Venkataramanan Krishnamoorthy	01728072	AFKPK1718E	ED		25-Oct-2014	25-Oct-2020			30-Jul-1961	NA		1	0	1	0	

Company Remarks	
Whether Permanent chairperson appointed	Yes
Whether Chairperson is related to MD or CEO	No

ii. Composition of Committees

a. Audit Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Vittaladas Leeladhar	NED & ID	Chairperson	03-Aug-2015	06-Dec-2021
2	Venkatraman Srinivasan	NED & ID	Chairperson	28-Jul-2021	
3	Sunalini Narayan Menon	NED & ID	Member	03-Aug-2015	
4	Siraj Azmat Chaudhry	NED & ID	Member	22-Jul-2019	
5	Chengappa Padinjaranda Ganapati	NED & ID	Member	22-Jul-2019	

Company Remarks	Mr. Venkatraman Srinivasan nominated as Chairperson effective from 7 th December 2021
Whether Permanent chairperson appointed	Yes

b. Stakeholders Relationship Committee

Sr. No.	Name of the Director	Category	Chairperson/ Membership	Appointment Date	Cessation Date
1	Chengappa Padinjaranda Ganapati	NED & ID	Chairperson	22-Jul-2019	
2	Chacko Purackal Thomas	ED	Member	16-May-2016	
3	Venkataramanan Krishnamoorthy	ED	Member	03-Aug-2015	

Company Remarks	
Whether Permanent chairperson appointed	Yes

c. Risk Management Committee

Sr. No.	Name of the Director	Category	Chairperson/ Membership	Appointment Date	Cessation Date
1	Venkatraman Srinivasan	NED & ID	Chairperson	28-Jul-2021	
2	Siraj Azmat Chaudhry	NED & ID	Member	03-Aug-2015	
3	Vittaladas Leeladhar	NED & ID	Member	03-Aug-2015	06-Dec-2021
4	Chengappa Padinjaranda Ganapati	NED & ID	Member	17-Jul-2017	
5	Sunalini Narayan Menon	NED & ID	Member	07-Dec-2021	
6	Chacko Purackal Thomas	ED	Member	16-May-2016	
7	Venkataramanan Krishnamoorthy	ED	Member	03-Aug-2015	

Company Remarks	Mr. Venkatraman Srinivasan nominated as the Chairman of the Committee effective from 7 th December 2022
Whether Permanent chairperson appointed	Yes

d. Nomination and Remuneration Committee

Sr. No.	Name of the Director	Category	Chairperson /Membership	Appointment Date	Cessation Date
1	Siraj Azmat Chaudhry	NED & ID	Chairperson	03-Aug-2015	
2	Vittaladas Leeladhar	NED & ID	Member	03-Aug-2015	06-Dec-2021
3	Harish Ramananda Bhat	C & NED	Member	26-Jul-2013	
4	Venkatraman Srinivasan	NED & ID	Member	07-Dec-2021	

Company Remarks	
Whether Permanent chairperson appointed	Yes

e. CSR Committee

Sr. No.	Name of the Director	Category	Chairperson /Membership	Appointment Date	Cessation Date
1	Sunalini Narayan Menon	NED & ID	Chairperson	03-Aug-2015	
2	Vittaladas Leeladhar	NED & ID	Member	03-Aug-2015	06-Dec-2021
3	Siraj Azmat Chaudhry	NED & ID	Member	03-Aug-2015	07-Dec-2021
4	Chengappa Padinjaranda Ganapati	NED & ID	Member	17-Jul-2017	
5	Chacko Purackal Thomas	ED	Member	01-Apr-2019	

Company Remarks	
Whether Permanent chairperson appointed	Yes

iii. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
28-Jul-2021	18-Oct-2021	Yes	9	5

Company Remarks	
Maximum gap between any two consecutive (in number of days)	81

iv. Meeting of Committees

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee	27-Jul-2021		Yes	4	4
Audit Committee	06-Aug-2021		Yes	5	5
Audit Committee	15-Sep-2021		Yes	5	5
Audit Committee		18-Oct-2021	Yes	5	5
Audit Committee		16-Dec-2021	Yes	4	4

Stakeholders Relationship Committee		18-Oct-2021	Yes	3	1
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Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	32

V. Related Party Transactions

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	
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VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 500 listed entities) - **Yes**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
 b. Any comments/observations/advice of Board of Directors may be mentioned here:

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Name : ANANTHA MURTHY N
Designation : Company Secretary & Compliance Officer
Place : Bangalore
Place : 19-Jan-2022